PRAIRIE SKIES PUBLIC LIBRARY DISTRICT

REGULAR BOARD MEETING

Ashland Location

December 13, 2022

The regular board meeting was called to order at 6:00pm by Jan Davis.

Attendance:

Trustees Present: Jan Davis, Robert Butcher, Jon Klepzig, Kevin Kesselring, Rachel Kocis

Trustees Absent: Diane Hatcher, Jennifer Petefish

Staff Present: Cindy Boehlke, Director; Kelly Greene, Board Clerk

Visitors: None

Regular Agenda Items:

The agenda was approved as presented on a motion by Butcher, seconded by Kesselring.

Approve Previous Minutes:

Minutes from the regular meeting held November 8, 2022 were presented and approved as amended on a motion by Kesselring, seconded by Kocis.

Financial Reports:

Prepared and presented by Kelly Greene for November 2022. We discussed moving funds from West Central Bank to Illinois National Bank to keep balances below FDIC Insurance limits and to invest excess funds in Certificates of Deposits. Following discussion, it was approved to move $220,000 to Illinois National Bank, with $100,000 placed in two Certificates of Deposit for a term of 13 months at a rate of 3.14% and also $120,000 in a Money Market Checking at a rate of .40%. The funds transfer was approved on a motion by Kocis and seconded by Butcher.

Submit Bills:

Bills submitted for tonight totalled $15,243.56. Motion to pay the bills as presented on a motion by Butcher, seconded by Klepzig.

Ayes: Davis, Butcher, Klepzig, Kesselring, Kocis Absent: Hatcher, Petefish Nays: 0

Administrators Report:

Boehlke presented the report of Library Statistics for the prior month. Boehlke provided her report of activities at both locations, upcoming events, and staff activities.

* A marketing grant is being completed from the Tracy Family Foundation and the FCC Grant for the hot spots was updated.
* Notary license renewals were completed for Deb and Wade.
* An update was given on programming including Story Time, Tabletop Gaming, and STEM. A Technology Club will be started in December and a Music and Movement class in January.
* Plans are to work with LLCC Big Read to become part of their program.
* Plans are to offer several holiday events, including letters from Frosty or Rudolph, Christmas Village, and a kids friendly New Years Party on December 31 at noon.

Committee Reports:

None

Friends of the Library

A report was given on the recent book sale. A program for taking gloves/hats to local schools was discussed and a craft for Christmas in the Village.

Old Business:

* The Tax Levy Ordinance for 2022 was discussed and approved on a motion by Klepzig, seconded by Butcher. The Ordinance will be published and will be delivered to the local counties in our district prior to the deadline.

New Business:

* The Annual Statement of Receipts and Disbursements for June 30, 2022 was presented for review and approved on a motion by Butcher, seconded by Kesselring. The Statement will be published in the paper.
* The Comptroller Report for June 30, 2022 was presented for approval and approved on a motion by Butcher, seconded by Klepzig. The Comptroller Report is approved by a 3/5 majority of the Board in lieu of the annual audit requirement.
* The Closed Minutes for the second half of the year need to be reviewed by two trustees.

Executive Session:

None

The next meeting will be held on January 10, 2023 at the Pleasant Plains location starting at 6:00pm.

The meeting was adjourned at 6:47 pm on a motion.

Respectfully submitted,

Kelly Greene

Board Clerk